G. R. S. IX-5]

Previous references.

Sany 79-16 Sls 1+2.

1917-18.

(Sany)

File No. 24-17

Serial Nos. 1 to 9

Later references.

Protection dept No. 2602/18.

San 73-17(7-8).

P

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1 to 9.

Part B for September, 1918.

SUBJECT.

Rules regarding the duties of the District Sanitary officers.

Slg.

To

The Sanitary Commissioner
The Senior Surgeon
The Deputy Commissioners of Dts.

G. O. no G. 4927-36 of 5-9-18.

The Rules proposed are approved.

(P 55/E)

J.

W D 88—GPB—50,000—24-7-16

BCS/27/11/18.

G. R. S. 11] 1917-18

GENERAL AND REVENUE SECRETARIAT.

(Sanitary)

NOTES.

File No. 24-17

FILE HEADING.

Rules relating to the duties of District Sanitary officers

From

The Sanitary Commissioner

No. 4.C 79 Dated 27.7.17 Received 28.7.17

Diary No. 232	Enclos.	Spare Copies.	Serial No. /

BRIEF ABSTRACT OF LETTER.

Submits for approval draft rules relating to the duties of District Sanitary officers, both full time and ex-officio, drawn up in consultation with the Senior Surgeon

NOTES AND ORDERS.

The rules are submitted as called for in para

D 2(c) of Govt. proc. No. S 113-63 dated 8th Feby 17.
Sm 86-13-35

The existing rules relating to the status of the District

E Sanitary officers, approved in Govt. proc: No 3447-57 &
Sm 150-10-2

8th May 1914 are submitted. portions of rules 1, 3,

NOTES—First Sheet.

ND 1233—GRB—60,000—1-12-16—S.

G. R. S. III-2]

General and Revenue Secretariat. | File No. 24 of 1917-18

Serial No.	
	and 6 of the draft rules are in accordance with the rules approved in Govt. order, dated 8th Nov 1911.
	2. The Sanitary Commr has sent only a copy of form No. IV. Draft calling for the submission of forms Nos. I to III is submitted. 2.8.17 4/8
	3. Issue draft & S.C. and resubmit. 8/8
	90
2	4. The Sanitary Commissioner, No. 8738 dt. 11th Aug 1917. Requests to forward copies of forms 1 to 3 relating to the duties of Distt. Sany officers as the same have not been received with the letter referred to in Sl: 1.
	Please put up Madras or Bombay rules in this connection if any - Also any Govt orders. 31/8
3	5. From the Sanitary Commissioner, No. 4-C79-2 dt 31.7.17. Submits for information a copy of his letter addressed to the Dy Commrs of Tinnevelly, Chingleput, Kurnool & Nellore with a copy of memo laying down certain procedure consequent on the appointment of the District Sanitary Officer of each of the above districts as personal Assistant to the Dy Commrs in the Sanitary Dept. 6 Resubmitted with reference to para 3 of the
	13.8.17

NOTE—Contn. sheet.

WD.1233—GPB—60,000—1-12-16—S.

G. R. S. III-2)

(3)

General and Revenue Secretariat. | Gen File No. 24 of 1917-18

Serial No.

1 I have gone through the rules and compared them with Govt. orders dated 8th Nov 1911 (Flag E). The rules are no doubt complete but there is a certain amount of repetition in them which could be avoided. (Vide para 2 & 5)

2 There are also some rules which appear to be suitable for departmental circulars but which are too detailed for a general order defining the essential duties of Sanr officers.

3 The arrangement also requires slight revision.

Please get the draft typed as instructed & one & put up. MK 24/9

4 I have ~~proposed~~ prepared another draft adhering closely to the wording of the rules proposed by the Sanr Commr but omitting such portions as are redundant for a Govt. order. Submitted for orders.

MK 24/9

Typed copies put up 27/10

See 2)

11 These rules are in the nature of a departmental manual. The matters referred to in para 8 supra may be added to the draft prepared by the Asstt Secy, & it may then be sent to the Sanr Commr for approval & remarks.

Draft Early

12 Orders submitted

13 Issue

16.10.17

18/10.

NOTE—Contn. sheet.

WD 1233—GPB—60,000—1-12-16—S.

1304

G. R. S. III-2.

General and Revenue Secretariat. | San File No. 24 of 1917-8

Serial No.	
	To
4	The Sanitary Commissioner No 23209 22.10.17
	with ref to S.L. 3. Forward a revised draft and requests him to state whether the draft as revised would meet with his approval, and to return the same with his suggestions if any.
5	From the Sanitary Commissioner, No. G.C.79 dtd 27.11.17
	Returns the revised draft rules relating to the duties of District Sanitary officers with certain suggestions thereon.
	6 The modifications suggested by the Sanitary Commissioner have been embodied in the draft rules.
	7 Submitted with reference to paragraph 11 of the note.
	3.12.17 The rules have been further revised by the San. Comm. and in their present form appear to be alright. There is one point however on which the San. Comm. has submitted no definite proposals. This relates to the work of ~~Asst. Surgeons etc~~ Ex-officio San. officers. Some rules appear to be necessary for regulating correspondence between them and the San. Comm. on the one hand

NOTE—Contn. sheet.

WD 1233—GPB—60,000—1-12-16—S.

5

G. R. S. III-2

General and Revenue Secretariat.

Gen. File No. 24 of 1917-18

Serial No.

and the D.Y.Comm.r on the other. They require as much guidance in sanit.n matters as full time sanitary offrs and it is not clear why instructions should not be communicated direct to them by the San.r Comm.r Similarly there appears to be no objection to make these offrs assistants to the D.Y.Comm.r in sanit.n matters. The views of the Ist. Surgeon may perhaps be obtained in ~~regarding~~ this connection.

Submitted for orders.

MK
4/12/17

Chief Sec.y)

Please bring up in person
4/12

The chief Sec.y has instructed me to meet the San.r Comm.r & discuss the question policy.
MK
18/12

p. T. o.

I met the San.r Comm.r on 11-3-18. I could not meet him earlier as he was on leave for some time and then was on tour frequently during the months of Jan.y & Feb.y.
MK
11/3/18

NOTE—Contn. sheet.

WD 1233—GPB—60,000—1-12-16—S.

G. R. S. III-2

General and Revenue Secretariat.

Secret File No. 24 of 1917-18

(6)

Serial No. 6

(Rules relating to the duties of District Sanitary Officers)

1. From The Sanitary Commissioner No. G.C 16-10 dt. 4.12.17.
Submits for information a copy of remarks made by the Dy Commissioner Shimoga District, on the subject of procedure of business Consequent on the appointment of the District Sanitary officer as his personal Assistant in the Sanitary department.

2. The file has been submitted to the Chief Secretary on 4th Dec 17.

Submitted

20.12.17

21 Please link this file with the other. The other file will have to be kept by till the return of the Sanl Commr from leave as the Chief Secy has directed me to discuss some questions raised in the draft rules with the Sanl Commr

21/12

NOTE—Contn. sheet.

G. R. S. 12]

General and Revenue Secretariat.

Gen. File No. 24 of 1917-18

Serial No.

22. As instructed by the Chief Secretary, I discussed the question of framing suitable rules for the guidance of Ex-officio Sanitary officers with the Sanitary Commr. The San. Commr stated that at present there are no rules laying down the duties of Dt. med. & San. officers so far as their sanitary work was concerned. The existing practice would appear to be that these officers communicate direct with the San. Commr in all sanitary matters and the latter takes the responsibility of advising the local authorities on such matters regarding the improvements to be carried out within the areas under their jurisdiction. ~~as such~~ Considering the dual nature of the work to be done by the Ex-officio San. officers, the San. Commr thinks that it would not be possible to enforce any rigid rules regarding their sanitary duties. These med. & san. officers can best themselves only when there is an outbreak of an epidemic or whenever their opinion is asked for regarding selection or shifting of village sites. In view of the important medical work such officers have to attend to at the Hd quarter hospital of the distt, it would not be possible to expect of them any regular programme either for touring in the distts or for carrying out a systematic inspection of the San. requirements of a distt. The San. Commr thinks that till such time as a separate San.

NOTE—Contn. sheet.

GPB—70,000—17-12-15

Serial No.

offices is appointed, the existing practice which is working fairly satisfactorily may continue, and that separate rules need not be framed as there will arise practical difficulties in their working.

23. According to cl (c) of para 2 of Govt. order dt 8th Feb 1917, rules defining the powers and duties of dt San. officers, & the full time ex-officio had to be framed by the S. Surgeon and San. Commr in consultation with each other. From the original draft rules subd by the San. Commr it is to be seen that the S. Surgeon has gone through the rules and it was open to him to have considered the difficulties arising by applying the rules to Ex-officio San. officers. Except a few alterations here and there, he has not offered any suggestions regarding the relation of Dist. officers & D. Commrs or San. Commr.

24. The draft rules may be approved as they relate to the work of the dt San. officers generally. The working of the rules may be tried for a year or so and if special provisions are necessary for the guidance of Ex-officio San. officers & if necessity for a san. officer for each dt is not recognised in the meanwhile, a few simple rules may be thought of later on for their guidance. Subd for orders.

14/3

Chief Sec.

25. Better to consult S. S. The rules as revised have not been seen by him - 18/3

Draft. Early

18/3

NOTE—Contn. sheet.

GPB—70,000—17-12-15

G. R. S. 12
General and Revenue Secretariat

429 1364

Sm File No. 24. of 1907-18 429 | 9

Serial No.	
	26 Draft submitted by Mr. 19.3.18
7	28 Do The Senior Surgeon No. 5414 dt. 28.3.18 Forwards a copy of the draft rules as revised by the Sany Comr relating to the duties of Dist Sany Officers and requests him to furnish forthwith his views in the matter
	29 From the Senior Surgeon, No. G.C 531-58 dt. 4.7.18 States that the rules relating to the duties of District Sanitary officers may be issued with certain modification in rules 1 of the memorandum Submitted for orders.
	30 Approves generally of the proposed rules & 10.7.18
D.76	& ATB
89	Subd 31 I have no remarks to offer. It is not known how the arrangement sanctioned in G.O. 5171/17 of constituting the Sanitary Officer Galt as part of the Dy Comrs office is working. The Dy comrs may perhaps be asked about this before the arrangement is finally adopted. The draft rules may also be circulated to them & their opinions obtained if they have not been already consulted by me. Jc 19/7/18

NOTE—Contn. sheet.

GPB—55,000—27.4.09

(15)

[G. R. S. III-2]

General and Revenue Secretariat.

Sanc File No. 24 of 1917-18

Serial No.

Submitted

32 The draft rules have been drawn up by the Sanitary Commissioner in Consultation with the Senior Surgeon (vide Sanitary Commr's D.O. 798 27.7.17)

(when sent for distrl)

[illegible] 20.7.18 Why not consult the DI Comrs also? Please put up draft

[illegible] draft Consult the DI Comrs of Surgeon Major Karachi & Shikarpur Sts when full-time District Sanitary Officers are also to be consulted

[illegible] 22.7.18

For approval & issue of orders

[illegible]

Chief Secretary)

I do not think that it is necessary to consult the DIs as proposed. The rules with the slight change suggested by the Sr Sn. may be approved & issued.

1st member

[illegible] 5/8/18

[illegible]

734 10/8

[illegible] 9/8/18

[illegible]

[illegible]

NOTE—Contra. sheet.

WD A 1789—GPB—60,000—20-5-18—S.

G. R. S. III-2)

General and Revenue Secretariat.

Sec File No. 24 of 1917-18

Serial No.	
	Govt Gujarat
	14.8.18
	Secy
	Govt
9	?
	Re Lang Comm
	v. Inspectors
	by Comm / Dirs
	Regs 1927-36
	Appointments & Promotion

NOTE—Contn. sheet.

No. G.C. 79

Ec-2.

D282

San 24-17 dl

Office of the Sanitary Commissioner
with the Government of His Highness
the Maharaja of Mysore,

Dated, Bangalore, 27th JULY 1917.

From

M. Srinivasa Rau Esquire., M.A., M.D., B. SC., (Edin)
D. P. H., (Cantab) & F. C. S., (London.)
Sanitary Commissioner with the Government of His Highness the Maharaja of Mysore, Bangalore.

To

D. M. Narasinga Rau, Esquire., B. A., B. L.,

Secretary to the Government of His Highness
the Maharaja of Mysore, GENERAL *Department,*
BANGALORE.

Sir,

With reference to para 2 (e) of Government order No. 5113-63 San. 86-13-35 dated 8th February 1917, I have the honor to submit forthe approval of Government the enclosed draft rules relating to the duties of District - Sanitary Officers, both full time and ex-officio, drawn up in consultation with the Senior Surgeon to Government.

I have the honor to be
SIR,
Your most obedient servant,

M Srinivasa Rau

Sanitary Commissioner.

From 19

The Sanitary Commissioner
in Mysore, Bangalore.

To

The Secretary to the Government
of H. H. the Maharaja of Mysore,
General Department
Bangalore.

Dated 27. 7. 17.

Despatched

Received 28 JUL 1917

General No. G. C. 79
No.

Enclosure No. 2.

SUBJECT.

Forwarding for approval the draft rules relating to the duties of District Sanitary Offices

DRAFT RULES DEFINING THE DUTIES OF DISTRICT SANITARY OFFICERS BOTH WHOLE TIME AND EX-OFFICIO.

1. The District Sanitary Officer - (shall be) directly subordinate to the Deputy Commissioner and will be his assistant in all Sanitary matters. In technical and scientific matters however, he will be subject to the orders of the Sanitary Commissioner. He shall ordinarily correspond with the Sanitary Commissioner through the Deputy Commissioner, (except) in matters which are purely technical and professional, in which (latter) case, a copy of the communication will be submitted to the Deputy Commissioner at the same time that it is sent to the Sanitary Commissioner. Provided that where the District Medical officer is also the ex-officio District Sanitary Officer he shall not be deemed to be directly subordinate to the Deputy Commissioner but his adviser in Sanitary matters.

This is in accordance with Govt. approval in G.O. No. 3467-57 dated 8.11.11 Sm 150-10-2

But in matters which are purely technical and professional he may communicate directly with the San. Comm. sending him a copy of the communication to D.C.

This proviso appears unnecessary

2. The duties of District Sanitary Officers are chiefly the supervision of vaccination and Sanitation in their districts. [They have to advise on the Sanitary condition of houses selected for demolition, the disinfection of wells, the arrangement of health camps of segregation camps, selection and laying out of village sites, etc.]

The portion within brackets is only descriptive. Every San. Officer is expected to know what Sanitation means & especially rural Sanitation. The duties need not be specified. Must be omitted. MJ

3. The District Sanitary Officer -

Rule 2 printed with Govt. Pro. No. 3447-57 & 8.11.11 Sm 150-10-2

officer should draw up every month a programme of tour for the month following in consultation with the Deputy Commissioner. He should submit his tour programme for each month to the Deputy Commissioner before the 20th of the preceding month and adopt such modifications as may be directed by the Deputy Commissioner. He should keep a diary showing the places visited and action taken by him and should send it weekly to the Deputy Commissioner who will return it to him with his remarks for needful action and transmission to the Sanitary Commissioner. Any special reports relating to Sanitary inspection which the District Sanitary officer may desire to send up shall be forwarded to the President of the Municipal or local Board concerned, a copy being at the same time sent to the Sanitary Commissioner. The Sanitary Commissioner will forward such of them as he considers necessary with his remarks to Government, through the President of the Municipal Council or District Board concerned, who will pass on the report with such remarks regarding it as have been made by the Council and the District Board.

In the case of ex-officio District Sanitary Officers the tour programmes should be sent direct to the Senior Surgeon who will pass thereon to the Sanitary Commissioner for information.

4. The diary will be in form I appended

( ) 87

arrangement upto. It is desirable that portion relating to Diary etc should form a separate para - be 3 below.

Dr. This is unnecessary - When the Sani Officer sends the report to the Local Body, it is for the Local body to take further action. The San Comm sending a report to Govt. is not likely to improve matters.

MK 24/8

Why shd. Ex-officio San Officers not be subordinate to San Comm?

MK

arrangement upto. See above. What mentioned how made of the Diary -

MK

(15)

appended. [It should be distinctly remembered that the mere naration in the diary of the Sanitary defects noticed by the District Sanitary officer in the course of his inspection does not absolve him from his own responsibility to have them ~~reminded~~ remedied by corresponding on each matter with the Deputy Commissioner or the local authority concerned through the proper channel.] He should follow up each initial recommendation by whatever correspondence may be found subsequently necessary in order to bring the matter to a final issue. For this purpose, every suggestion requiring the orders of the Deputy Commissioner or the consideration of the local bodies should form the subject of a separate communication to the Dy. Commr. or President of the District and Municipal Boards, as the case may need.} It must be clearly borne in mind that the responsibility for developing the Sanitary activities in the District, apart from the actual execution of Sanitary schemes and programmes, rests primarily with the District Sanitary officer.

5. The following are among the various items of Sanitary work that ought to claim the attention of the District Sanitary Officer. Sanitation of schools, malaria, epidemic prophylaxes; the completion of the cadre of Sanitary and Assistant Sanitary Inspectors; watching the progress of the working of the compulsory Vaccination Regulation and suggesting the extension of the com-

(1) The portion within brackets may be omitted in a general order issued by Govt. It may be adopted by the Sanitary Commr for the issue of circulars. MK

* { } This may come under the para Diary of Sanit. Offr. M

The rest of the para may perhaps be retained. M

If this is retained para 2 above is unnecessary. This is only a petition. MK

M

compulsory system into areas into which it has still to be introduced; suggesting measures relating to town or village improvement, water supply, drainage etc;

6. The District Sanitary officer should lose no opportunity of examining the work of Sanitary and Assistant Sanitary Inspectors, whether employed in a Municipality or a taluk and report thereon to the Deputy Commissioner and President of the District and Municipal Boards.

7. It shall be the duty of the District Sanitary Officer to personally verify as many vaccinated cases as possible in the area he inspects, with reference to the returns submitted by the vaccinator. The results of such verification will be noted in the weekly diaries of the District Sanitary Officer, full particulars being given as to the number of cases verified, the percentage it bears to the total number reported to have been vaccinated, the number of cases found successful with percentage ~~the~~ to total cases inspected and any discrepancies detected in the returns as revealed by the actual inspection on the spot. At the end of the year a statement showing the results of verifications during the year should be submitted to the Sanitary Commissioner along with the annual vaccination

17

vaccination report for the District. The vaccination work of the Medical - subordinates in urban areas including the " Vaccination State" register maintained in each Dispensary should also be similarly scrutinised whenever possible.

8. The District Sanitary Officer, - shall, on receipt of news of the outbreak of an epidemic disease forthwith proceed to the affected area and personally adopt, or supervise the adoption of such preventive measures as may be necessary, himself remaining in a central place in the affected area for a resonable number of days. Should the District Sanitary Officer happen to be at Head Quarters when intimation of the outbreak of the epidemic is received and can conveniently interview the Deputy Commissioner, he shall do so and obtain orders as to the precise course of action as well as in regard to the facilities that he may require for - successfully combating the epidemic. In case a personal interview is not possible he shall submit a report in writing and obtain the orders of the Deputy - Commissioner and President of the District and Municipal Boards. But he shall on no account postpone proceeding to the places reported to be infected. Provided that in the case of an ex-officio District Sanitary Officer, the work may, when other duties at District Head Quarters prevent his remaining in

suggest the course of action to be taken and obtain orders as

(15)

in the affected area be delegated to the local medical and Sanitary subordinates.

para 9
matter for a departmental circular - may be omitted from the general rules -

9. In connection with the preceding rule it is hardly necessary to enumerate the items of work that ought to claim the attention of the District Sanitary Officer, but the following are among the most important:-

(3)

The following order seems better:-
inoculation, selection of camping grounds, supervising the alignment of huts, providing facilities for camping out, etc.

In case of an epidemic of plague inoculation, providing facilities for camping out; selection of camping - grounds; supervising the alignment of huts; medical aid to patients; and dis -infection.

what facilities are provided for this in local areas?

conservation of uninfected sources of water supply."
(This may be added.)

In cases of cholera - determi-- nation of infected sources of water - supply, hankinisation; providing temporary wells, and medical aid.

In cases of small-pox concentration of vaccination work in the affected area.

This can be para 9

10. On arrival at the place, the District Sanitary Officer shall submit a daily report of the progress of the measures being adopted by him to the Deputy Commissioner as well as to the Sanitary Commissioner (Form II).

T (not received)

11. In the matter of selection of site for villages, the District Sanitary - Officer is expected to so arrange his tours as to attend to this work not as a duty by itself but, if possible, in conjunction with other work. The occasions on which he is required to furnish

page missing

19

furnish his opinion in the matter of selection of sites, are detailed in Government order No. 6623-34/ Sany 94-12-7 dated the 1st March 1913.

12. The District Sanitary Officer will avail himself of the occasions of Jatras to deliver popular lectures on communal, domestic and personal hygiene including the subjects of epidemic - diseases whenever he can conveniently do so without prejudice to more important work in the district. It will be part of his work to bring home to the people a knowledge of sanitary matters and for this purpose he should lose no opportunity of delivering public lectures on health subjects. The Revenue authorities should give him all help in bringing the people together to hear lectures.

13. In the following paragraphs the nature of work to be done by a District Sanitary Officer, in respect of the villages in the area in his charge is outlined.

14. The District Sanitary Officer on inspecting a village shall first of all endeavour to find out how far the rules prescribed by Government under the - Village Sanitation Regulation I of 1898 to regulate the conservancy, to provide for protection of the water supply and other respects to improve the Sanitation of the village are in progress, and shall submit in as concise a form

form as possible for the information and orders of the Deputy Commissioner a list of defects that have come to notice during his inspection in regard to which immediate practical action is possible or desirable under the Village Sanitation Regulation.

15. He shall inspect the Birth and Death Register and satisfy himself by personal enquiry on the spot of the accuracy of the entries made therein. In case he finds that any births or deaths are omitted he shall cause the omission to be supplied and shall at the same time furnish a correction slip to the Amildar of the Taluk as well as to the Deputy Commissioner's office. He should invariably note whether the rule regarding the retention of the birth and death register in the village is strictly followed.

16. Where Village Improvement Committees have been formed the District Sanitary Officer shall endeavour to get into touch with their work and help their deliberations with his suggestions and advice. He shall also wherever possible, avail himself of the influence of the Improvement Committee to address the villagers either on the village or of a group of villages, on matters relating to the prevention of epidemics and the improvement of rural sanitation.

17. One of the most important duties of the District Sanitary Officer is to ascertain from available statistics and by local enquiry the precise health condition of a town or village and in case of a marked prevalence of particular diseases in any village to determine, as far as possible, the causes that underlie it. The facts gathered should be systematically noted in a register kept for the purpose, so that in course of time useful data may accumulate on which proposals for the Sanitary requirements of particular areas in the District might be based.

18. In all his dealings with the local authorities, the District Sanitary Officer will bear in mind that apart from stimulating local initiative by persuasion his duties are purely of an advisory character and that all orders to the executive should emanate from the head of the Sanitary Administration in the District, Viz., the Deputy Commissioner and President of the District and Municipal Boards.

Sanitary Commissioner.

9/8

22

G. R. S. VI—G/32]

SUBJECT Rules relating to the duties of District Sanitary Officers

Diary No. of letter replied to 232

Section San
File No. 24/17
Serial No. 2

GENERAL AND REVENUE SECRETARIAT
(Sanitary)
, the 191 .

No. 873
San 24-17-2
9.11.8.17.

Date of issue 11.8.17.

To

The Sanitary Commissioner

Signed by Mr B. J. Kesavadas for

His letter No. G.C 79 dated the 27th July 1917.

Has the honour to request the Sanitary Commissioner to be so good as to forward copies of forms I to III relating to duties of District Sanitary officers as the same have not been received with the letter above referred to.

By order

over MC 8/8

for Secretary to Govt.
General Dept

BR

9/8

GEN. SECRETARIAT
L. FUND.
-4AUG1917
D287

No. G.C.79—2
Encl. Two

(23)

Office of the Sanitary Commissioner
with the Government of His Highness
the Maharaja of Mysore,

Dated, Bangalore, 31st JULY 1917.
1-8-17.

Sau 24-17 sl3

From

M. Srinivasa Rau Esquire., M.A., M.D., B. SC., (Edin)
D. P. H., (Cantab) & F. C. S., (London.)
Sanitary Commissioner with the Government of His Highness the Maharaja of Mysore, Bangalore.

To

D. M. Narasinga Rau, Esquire., B. A., B. L.,
Secretary to the Government of His Highness
the Maharaja of Mysore, G E N E R A L *Department,*
BANGALORE.

Sir,

In continuation of my letter No. G. C. 79 dated 27th July 1917 submitting for approval draft rules relating to the duties of District Sanitary Officers, I have the honor to enclose for the information of Government a copy of my letter No. G. C. 16-2 dated the 28th July 1917 addressed to the Deputy Commissioners of Mysore, Shimoga, Kadur and Hassan together with a copy of the enclosure laying down certain procedure consequent on the appointment of the District Sanitary Officer of each of these districts as Personal Assistant to the Deputy Commissioner in the Sanitary Department.

I have the honor to be
S I R,
Your most obedient servant,

M Srinivasa Rau

Sanitary Commissioner.

19

From

The Sanitary Commissioner
in Mysore, Bangalore.

To

The Secretary to the Government
of H. H. the Maharaja of Mysore,
General Department
Bangalore.

Dated 31.7.17

Despatched 1.8.17

Received

GEN. & REV. D.
2 AUG 1917

General No. G.C 79-2
No.

Enclosure No. 2

SUBJECT.

Forwarding a Copy of the draft rules relating to the duties of visiting Sanitary Officers

24

Letter No. G. C. 16-2 dated the 28th July 1917, from the Sanitary Commissioner in Mysore, Bangalore to the - Deputy Commissioners of Mysore, Kadur, Hassan and Shimoga.

Adverting to Government order No. 94-8 Sany. 114-14-4 dated the 5th July 1917, I have the honor to forward herewith for your approval and favour of transmission to the District Sanitary Officer for information and guidance, - under your signature, an outline of a memorandum laying down the procedure consequent on his appointment as Office - Assistant to you in the Sanitary Department. Any additions you think necessary, specifying in more detail the powers you wish to delegate to him, may kindly be made and a copy of the memorandum so revised forwarded for my information.

" C O P Y "

Sanitary Commissioner.

25

M E M O R A N D U M.

In pursuance of Government order No. 94-8 Sanitary - 114-14-4 Sany. dated the 5th July 1917, the following instructions are laid down for the guidance of the District Sanitary Officer.

(i) The office of the District Sanitary Officer will hence forward form an integral part of the office of the - Deputy Commissioner, the District Sanitary Officer being regarded as the Assistant in the Sanitary Department in the same manner as and with functions similar to those of, the Assistants in the several other Departments under the control of the Deputy Commissioner.

(ii) The orders of the Deputy Commissioner will be - final on all matters pertaining to administration, including the control of the staff placed under the District - Sanitary Officer, in regard to which orders were hitherto being sought from the Sanitary Commissioner. Direct correspondence with the Sanitary Commissioner will be limited strictly to subjects involving scientific or technical -- difficulties and, even in these cases, the communication will as far as possible be addressed through the Deputy - Commissioner.

(iii) The District Sanitary Officer will, as a general rule, seek orders from the Deputy Commissioner by means of memos and office notes and not by formal letters.

(iv) All communications from the Sanitary Commissioner pertaining to the Sanitary Department in the District - will be addressed to the Deputy Commissioner, Sanitary Department.

(v) Any powers relating to business to be transacted in the District, regarding vital Statistics, epidemic diseases, scrutiny of Sanitary Inspectors' work, incurring expenditure for setting right minor sanitary defects etc. may be delegated to the District Sanitary Officer.

(vi) In all the cases where power is delegated to the District Sanitary Officer, communications from the Deputy Commissioner may issue under the signature of the District Sanitary Officer, the communications being signed" for - Deputy Commissioner ". But the drafts in important or in controversial cases, or in cases involving delicacy, difficulty or doubt, must previously be approved by, or supported by the orders of the Deputy Commissioner.

" C O P Y "

M Srinivasa Rau

Sanitary Commissioner.

G. R. S. VI—G/32]

S 4-17

(21)

SUBJECT.....

.....

.....

Diary No. of letter replied to 287

GENERAL AND REVENUE SECRETARIAT,

(Simla)

, *the* *191*

Date of issue 22.10.17.

Signed by W. B. J. Kesava Iyer

Section Sam

File No. 24-17

Serial No. 4

Secret.

No. 2320

Sam-17-4

22.10.17

To

The Simla Commissioner

Sir,

With reference to your letter No. 4.C 79-2 dated the 31st July 17 forwarding a copy of the draft rules relating to the duties of District Simla officers, I am directed to state that some of the rules appear to be suitable for departmental circulars and as such a draft ~~rule~~ prepared by the ~~Chief officer~~ is herewith forwarded

over. for

forward herewith a revised draft and to request you to be so good as to ~~state~~ state whether the draft as revised meets with your approval. The draft rules may then be returned with your suggestions if any. I have &c

WMS 18/10

for Chief Sec

W. Irwin

(28)

for favor of your approval a
remarks.

I have the

for Chief Secretary

List of enclosure

Copied by

Examined by

WD 86—GPB—60,000—15-11 16

No. G.C. 79.- 6 cc.s.

29

D 1304

San 24-17 sl 5

Office of the Sanitary Commissioner
with the Government of His Highness
the Maharaja of Mysore,

Dated, Bangalore, 27th November 1917.

From

M. Srinivasa Rau Esquire., M.A., M.D., B. SC., (Edin)
D. P. H., (Cantab) & F. C. S., (London.)
Sanitary Commissioner with the Government of His Highness the Maharaja of Mysore, Bangalore.

To

C. S. Balasundaram Iyer Esq., B.A.,

Chief *Secretary to the Government of His Highness the Maharaja of Mysore,* Department,
BANGALORE.

Sir,

In returning the revised draft of the rules relating to the duties of District Sanitary Officers, received with your letter No.2320 San. 24-17-4 dated the 22nd October 1917, I have the honour to suggest the following modifications in the rules :-

(1) If rule 1 is to be made applicable to ex-officio District Sanitary Officers as well, it would make the adjustment of interdepartmental relations a very difficult matter. The rule may therefore be omitted altogether. I propose that the accompanying Memorandum, which is based on Government Order No.94-8 Sany.114-14-4 dated the 5th July 1917, may be added as an appendix to the rules, the fact of its applicability only to whole-time officers being, however, clearly indicated. The Memorandum was duly circulated among the Deputy Commissioners concerned and has been approved by them.

(2) In rule 4 (A), the words "Inspection reports" may be replaced by "Weekly diaries" which are sent in as

From

The Sanitary Commissioner
in Mysore, Bangalore.

To

The Chief Secretary to the Government
of H. H. the Maharaja of Mysore,
_____ *Department*
Bangalore.

Dated 27 nov. 1917.

Despatched

Received

R. REV. DEPT.
9 NOV 1917

General No. Q.e 79 - 6 / No.

Enclosure No. 5

SUBJECT.

Resubmitting with remarks the revised draft rules relating to the duties of District Sanitary officers.

as a matter of routine to the Sanitary Commissioner. The rules 4 & 4(A) must go together as one rule.

(3) The revised rule 4 should also contain ~~the~~ the following:-

" In places where dispensaries are stationed and vaccination is attended to by the local medical subordinate, the District Sanitary Officer should scrutinise the registers to see whether a list of unprotected children is maintained up to date for the area and whether, with reference to this list, the progress of vaccination has been satisfactory".

(4) Revised rule 5 (a) may begin as under :-

"The following are a few of the most important items of work that should claim the attention of the District Sanitary Officer".

(5) Rules 9 and 10 may go together, being worded somewhat as follows:-

" The District Sanitary Officer should endeavour to have the Sanitary defects noticed in the course of his inspection remedied by carrying on the necessary correspondence with or through the Deputy Commissioner and President of the District and Municipal Boards. Suggestions made or recommendations for practical action submitted should be individually and not collectively dealt with, the initial communication on each subject being followed up by whatever correspondence may be found subsequently necessary in order to bring the matter to a final issue. The responsibility for developing the sanitary activities in the District, apart from the actual execution of sanitary schemes and programmes, rests primarily with the District Sanitary Officer".

(6)

31

under:

(6) The last sentence of rule 12 may be modified as

~~and others:-~~

"Intimation of the lectures should be given to the Revenue Authorities, who will help in bringing the people together to hear the lectures."

2. With the above modifications, the revised rules may be approved. The forms referred to in your No.873 San. 24-17-2 dated the 11th August 1917 are enclosed.

I have the honour to be,

Sir,

Your most obedient servant,

M Srinivasa Rau

Sanitary Commissioner.

No. G.C:16-1022.1.

Office of the Sanitary Commissioner
with the Government of His Highness
the Maharaja of Mysore,

Dated, Bangalore, 4-12-1917.

D 1364
Jan 24-17-6

From

M. Srinivasa Rau Esquire., M.A., M.D., B. Sc., (Edin)
D. P. H., (Cantab) & F. C. S., (London.)
Sanitary Commissioner with the Government of His Highness the Maharaja of Mysore, Bangalore.

C. S. Balasundaram Iyer Esq., B.A.,

Chief *Secretary to the Government of His Highness the Maharaja of Mysore,* ---------- *Department,*

BANGALORE.

Sir,

Dis 13574

In continuation of my letter No.G.C. 79-6 dated the 27th ultimo, I have the honour to submit herewith for the information of Government, a copy of the remarks made by the Deputy Commissioner, Shimoga District, on the subject of procedure of business consequent on the appointment of the District Sanitary Officer as his Personal Assistant in the Sanitary Department.

I have the honour to be,

Sir,

Your most obedient servant,

M. Srinivasa Rau

Sanitary Commissioner.

From

The Sanitary Commissioner

in Mysore, Bangalore.

To

The Secretary to the Government

of H. H. the Maharaja of Mysore,

~~*Department*~~

Bangalore.

Dated 4.12.17

Despatched

Received

General No. G.C 16-10.

No.

Enclosure No. 1

SUBJECT.

Submitting for information a copy of the remarks by the Deputy Commissioner, Shimoga Dist., regarding the delegation of powers to the District Sanitary Officer

8. To have a control over the Markets and slaughter houses which are maintained by the Municipal and District Boards.	Suggestions will do for the present, as outside bodies would resent control of subordinates by the District Sanitary Officer.
9. Village Improvement Scheme. Villages to be inspected and reports sent to the Deputy Commissioner as regards the defects and the suggestions for their improvements.	Villages should be inspected and District Sanitary Officer may sign communications to Amildars for Deputy Commissioner, through the Sub Division Officers' sending for suitable action his reports. Letters containing strong comment or inviting important action should go under Deputy Commissioner's signature.

Shimoga
Dated 28th November 1917.

Sd/ M.A. Narayana Iyengar
Deputy Commissioner, Shimoga Dist.

"C O P Y."

Sanitary Commissioner.

Proposals of the District Sanitary Officer about the delegation of powers on Sanitary matters to him by the Deputy Commissioner.

Proposals	Deputy Commissioners orders	Remarks
1. The compilation of vital statistics and submission of the quarterly reviews thereon to the District Board for consideration at its meeting together with any information to improve the method of collecting the statistics.	Yes.	
2. (a) Submission of Cholera, Plague and Small-pox etc., reports and also correspondence relating to them.	Yes, he may sign for Deputy Commissioner, ordinary reports.	
(b) An imprest amount of Rs.20/- be given to the District Sanitary Officer for emergencies during epidemics and recouped whenever any money is spent out of it.	District Sanitary Officer may spend Rs.5/- on any urgent work and obtain Deputy Commissioners's approval to the expenditure later on. Previous approval of Deputy Commissioner to be obtained for items exceeding Rs.5/-	
3 Making adequate arrangements as to the Sanitation during Jatras.	Yes, on sanctioned estimates of expenditure.	
4. Controlling the Vaccination Staff and scrutinizing the work.	Yes.	
5. Look after the water supply establishment and to see to the supply of good drinking water.	Yes, but correspondence with outside authorities will issue signed by the District Sanitary Officer for Deputy Commissioner and in important cases after his approval.	
6. To have a control over the Conservancy and Sanitary establishment of Municipal and Dist. Boards.	Direct control is not possible. Deficiencies may be pointed out and improvements suggested signing for Deputy Commissioner after his approval.	
7. Introduction of village sanitation rules into villages.	Recommendations may go with Deputy Commissioner's approval, through the Sub Division Officers'.	

4/2 2/17

(24

Gno 24-17

G. R. S. VI—G/32]

SUBJECT.....

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.....

Diary No. of letter replied to... 1364

GENERAL AND REVENUE SECRETARIAT

(Sanitary)

, *the* 191 .

Date of issue 2.6.3.18

Signed by for Sd/- V. Rodriguez Dep

Section Sanry.

File No. 24-17

Serial No. 7

No. 5444 Sanitary 2/28-3-18

To

The Senior Surgeon

Sir,

I am directed to forward herewith a copy of the draft rules framed by the Sanitary Commr relating to the duties of District Sanitary officers and to request you to be so good as to furnish ~~let him the rules meet with your~~ Govt with your views in the matter, ~~at your~~ earliest. The draft rules may kindly be returned with your ~~suggestions~~

over.

~~Suggestions, if any, asked~~

I have

the

Jubilee Secretary

List of enclosures.

Copied by

Examined by

W D86—G P B—60,000—15-11-16

No. G. C: 531-5
Encls. 1

Office of the Senior Surgeon, Mysore Govt.,

Dated, Bangalore, 4th July 1918.

136

Ph. 429
Sanc-17-8

From

Rajakarya Pravina
Rao Bahadur T. V. Arumugum Mudaliar, Esq., M. B., C. M.,
Senior Surgeon with the Government of
H. H. the Maharaja of Mysore, Bangalore.

To

The Chief Secretary to the Government of
H. H. the Maharaja of Mysore,
Deptt., Bangalore.

Sir,

I have the honor to return the draft rules received with your letter No. ~~San~~ 5414-San. 24-17-7, dated 28th March 1918, relating to the duties of District Sanitary Officers and to state that they may be issued. The only point on which I would offer my opinion is the following.

In rule (2) of the memorandum, the District Sanitary officer is proposed to be given the power of direct correspondence with the Sanitary Commissioner in matters that are strictly of a scientific or technical nature. But In rule (5) the District Sanitary Officer has to derive his powers, if any, from the Deputy Commissioner, whose assistant he is in the Sanitary Department. Thus, ~~the~~ all communications ought to issue from the Deputy Commissioner, who is virtually the District Sanitary Com issioner, to the Sanitary Commissioner, and not direct from the District Sanitary Officer through the Deputy Commissioner.

I have the honor to be,

Sir,

Your most obedient servant,

T. V. Arumugum

Senior Surgeon.

From

The Senior Surgeon,

Mysore Govt; Bangalore.

DIARY No. G. 429.

Sec 24-17

To

The Secretary

to the Govt. of Mysore,

Deptt.,

Bangalore.

Dated 4/6-7-1918.

No. 1G.C. 53-5

Encls. 1

Ch Sec'll

8 JUL 1918

Subject.

07926

Returning the draft rules relating to the duties of District Sanitary Officers with the Senior Surgeon's views.

Sec 4-7-18

GENERAL SECRETARIAT III JUDICIAL 9- JUL 1918

(Appendix to rules)

51

M E M O R A N D U M.

In pursuance of Government Order No.94-8 Sanitary 114-14-4 dated the 5th July 1917, the following instructions are laid down for the guidance of the District Sanitary Officer:—

30. MAR 1918

(1) The office of the District Sanitary Officer will (hence forward) form an integral part of the office of the Deputy Commissioner, the District Sanitary Officer being regarded as the Assistant in the Sanitary Department in the same manner as and with functions similar to those of, the Assistants in the several other Departments under the control of the Deputy Commissioner.

(2) The orders of the Deputy Commissioner will be final on all matters pertaining to administration, including the control of the staff placed under the District Sanitary Officer, in regard to which orders were hitherto being sought from the Sanitary Commissioner. Direct correspondence with the Sanitary Commissioner will be limited strictly to subjects involving scientific or technical difficulties and, even in these cases, the communication will as far as possible be addressed through the Deputy Commissioner.

(3) The District Sanitary Officer will, as a general rule, seek orders from the Deputy Commissioner by means of memos and office notes and not by formal letters.

(4) All communications from the Sanitary Commissioner pertaining to the Sanitary Department in the District will be addressed to the Deputy Commissioner, Sanitary Department.

(5) Any powers regarding the business to be transacted in the District — Regarding Vital Statistics, epidemic diseases, scrutiny of Sanitary Inspectors' work

work, incurring expenditure for setting right minor Sanitary defects etc., may be delegated to the District Sanitary Officer.

(6) In all the cases where power is delegated to the District Sanitary Officer, communications from the Deputy Commissioner, may issue under the signature of the District Sanitary Officer, the communications being signed "for Deputy Commissioner". But the drafts in important or in controversial cases, or in cases involving delicacy, difficulty or doubt, must previously be approved by or supported by the orders of the Deputy Commissioner.

30. MAR 1918

"Copy".

Bangalore,
24 November 1917.

M Srinivasaraw
Sanitary Commissioner.

30. MAR 1918

3

Draft rules defining the duties of District Sanitary Officers, both full-time and Ex-officio.

As for D.M.H.S.O.'s these rules need not apply - Some simple rules might form part thereof for instance, the returns etc. aim I.H.D. - don't have a Sanitary officer for each District

The District Sanitary Officer is directly subordinate to the Deputy Commissioner and will be his Assistant in all sanitary matters. He ~~shall~~ will ordinarily correspond with the Sanitary Commissioner through the Deputy Commissioner, but in matters which are purely technical and professional he may communicate directly with the Sanitary Commissioner sending however a copy of the communication to the Deputy Commissioner.

by duplicate copying. will thereby the office copy is sent to the Deputy Commissioner

1. The duties of District Sanitary Officers are chiefly ~~the~~ the supervision of vaccination and sanitation in their districts. The following items of sanitary work should among other special claim the attention of the District Sanitary Officer. Sanitation of schools, malaria, epidemic ~~prophylaxes~~ prophylaxes ; the completion of the cadre of Sanitary and Assistant Sanitary Inspectors; watching the progress of the working of compulsory vaccination Regulation and suggesting the extension of the compulsory system into areas into which it has still to be introduced; suggesting measures relating to town or village improvement, water-supply, drainage &c.

2. The District Sanitary Officer should lose no opportunity ~~km~~ of examining the

work

30. MAR 1918

work of Sanitary and Assistant Sanitary Inspectors, whether employed in a Municipality or a taluk and report thereon to the Deputy Commissioner, the President of the District, or Municipal Boards.

~~4.(a)~~ The District Sanitary Officer should give full particulars in his ~~(inspection reports)~~ weekly diaries as to the number of vaccinated cases verified by him, the percentage it bears to the total number reported to have been vaccinated, the number of cases found successful with percentage to total cases inspected and any discrepancies detected in the returns as revealed by the actual inspection on the spot.

In places where dispensaries are stationed and vaccination is attended to by the local medical subordinate, the District Sanitary officer should scrutinize the registers to see whether a list of unprotected children is maintained up-to-date for the area and whether, with reference to this list, the progress of vaccination has been satisfactory.

~~5. The following are few of the most important items of work that should claim the attention of the District Sanitary Officer.~~

3 4. It ~~shall~~ will be the duty of the District Sanitary Officer to personally verify as many vaccinated cases as possible in the area he inspects, with reference to the returns submitted by the Vaccinator. The results of such verification will be noted in the weekly diaries of the District Sanitary Officer. At the end of the year a statement showing the results of verifications during the year should be submitted to the Sanitary Commissioner along with the annual vaccination report for the District. xx

4.(a) 5. The District Sanitary Officer ~~shall~~ would, on receipt of news of the out-break of an epidemic diseases forthwith proceed to the affected area and personally adopt or supervise the adoption of such preventive measures as may be necessary, himself remaining in a Central place in the affected area for a reasonable number of days. Should the District Sanitary Officer happen to be at Head quarters when intimation of the out-break of the epidemic is received and can conveniently interview ~~xxxx~~ the Deputy Commissioner, he ~~shall~~ would do so and suggest

(4)

30. MAR 1918

suggest the course of action to be taken and obtain orders as to the facilities that he may require for successfully combating the epidemic.

On arrival at the place, the District Sanitary Officer shall submit a daily report of the progress of the measures being adopted by him to the Deputy Commissioner as well as to the Sanitary Commissioner.

5. The following items of work should claim the attention of the District Sanitary Officer in connection with the prevention of the spread of epidemics:-

Plague.

Inoculation, selection of camping grounds, supervising the alignment of huts, providing facilities for camping out, medical aid to patients and disinfection etc.,

Cholera.

Determination of infected sources of water supply, chankinisation providing temporary wells, conservation of uninfected sources of water supply, and medical aid.

Small-pox.

Concentration of vaccination work in the affected area.

6. The District Sanitary Officer should draw up every month a programme of tour for the month following in consultation with the Deputy Commissioner. He should submit his tour programme for each month to the Deputy Commissioner before the 20th of the preceding month and adopt such modifications as may be directed.

7. He should keep a diary showing the places visited and action taken by him and should send it weekly to the Deputy Commissioner who will return it to him with his remarks for needful action and transmission to the Sanitary Commissioner. Any special reports relating to Sanitary inspection which the District Sanitary Officer may desire to send up shall be forwarded to the President of the Municipal or local Board concerned, a copy being at the same time sent to the Sanitary Commissioner.

8. In the case of ex-officio District Sanitary

8 The District Sanitary Officer should endeavour to have the Sanitary defects noticed in the course of his inspection remedied by carrying on the necessary correspondence with or through the Deputy Commissioner and President of the District and Municipal Boards. Suggestions made or recommendations for practical action ~~xx~~ submitted should be individually and not collectively dealt with, the intial communication on each subject being followed up by whatever correspondence may be found subsequently necessary in order to bring the matter to a final issue. The responsibility for developing the sanitary activities in the district, apart from the actual execution of sanitary schemes and programmes, rests primarily with the District Sanitary Officer."

8

In the case of D.S.O.
Sanitary Commissioner for information.

Sanitary Officers the tour programme should be sent to the Sanitary Commissioner for information.

The diary (shall will) be in form No.1 (appended.)

9 Every suggestion requiring the orders of the Deputy Commissioner or the consideration of the local bodies should however form the subject of a separate communication to the Deputy Commissioner or President of the -- District and Municipal Boards, as the case may need.

10 ~~He~~ D.S.O. should follow up each initial recommendation by whatever correspondence may be found subsequently necessary in order to bring the matter to a final issue.

9 11 In the matter of selection of site for villages, the District -- Sanitary Officer is expected to so arrange his tours as to attend to this work not as a duty by itself but, if possible, in conjunction with -- other work. The occasions on which he is required to furnish his opinion in the matter of selection of sites, are detailed in Government Order No. 6623-34/Sany.94-12-7 dated 1st March 1913.

7

10 12 The District Sanitary Officer (shall will) avail himself of the occasions of Jatras to deliver popular lectures on communal, domestic and personal -- hygiene

30. MAR 1918

hygiene including the subjects of epidemic diseases whenever he can conveniently do so without prejudice to more important work in the district. It will be part of his work to bring home to the people a knowledge of sanitary matters and for this purpose he should lose no opportunity of delivering public lectures on health subjects. The Revenue authorities ~~should give him all help~~ in bringing the people together to hear lectures.

13. In the following paragraphs the nature of work to be done by a District Sanitary Officer, in respect of the villages in the area in his charge is outlined.

14. The District Sanitary Officer on inspecting a village shall first of all endeavour to find out how far the rules prescribed by Government under the -- Village Sanitation Regulation I of 1898 to regulate the conservancy, to provide for protection of the water-supply and other respects to improve the Sanitation of the village are in progress, and shall submit in as concise a form as possible for the information and orders of the Deputy Commissioner a list of defects that have come to notice during his inspection in regard to which immediate practical action is possible pr desirable under the

30. MAR 1918

the Village Sanitation Regulation.

13 He shall inspect the Birth and Death Register and satisfy himself by personal enquiry on the spot of the accuracy of the entries made therein. In case he finds that any births or deaths are omitted he shall cause the omission to be supplied and shall at the same time furnish a correction slip to the Amildar of the Taluk as well as to the Deputy Commissioners's Office. He should invariably note whether the rule regarding the retention of the birth and death register in the village is strictly followed.

14 Where Village Improvement Committees have been formed the District Sanitary Officer shall endeavour to get into touch with their work and help their deliberations with his suggestions and advice. He shall also wherever possible, avail himself of the influence of the Improvement Committee to address the villagers either on the village or of a group of villages, on matters relating to the prevention of epidemics and the improvement of rural sanitation.

15 One of the most important duties of the District Sanitary Officer is to ascertain from available statistics

and

and by local enquiry the precise -- health condition of a town or village and in case of a marked prevalence of particular diseases in any village to determine, as far as possible, the causes that underlie it. The facts gathered should be systematically -- noted in a register kept for the purpose, so that in course of time useful data may accumulate on which proposals for the Sanitary requirements of particular areas in the District might be based.

18 In all his dealings with the local authorities, the District Sanitary Officer (shall) will bear in mind that apart from stimulating local initiative by persuasion his duties are purely of an advisory character and that all orders to the executive should emanate from the head of the Sanitary Administration in the District, viz, the Deputy Commissioner and President of the -- District and Municipal Boards.

30. MAR 1918

Form No. 1. (Para. 5 of revised draft rules)

Daily Report of the measures carried out by the District Sanitary Officer in Connection with the Epidemic of Plague at on

Name of village	Name of Taluk	Date of receipt of notification of outbreak of epidemic (State whether Epidemic)	Date and time of arrival at the infected area	Whether the Deputy Commissioner's instructions were obtained	Summary of the measures adopted during the days	Date and time of Departure

30. MAR 1918

Dated

To The Sanitary Commissioner with the Govt. of Bombay Bangalore

District Sanitary Officer

[illegible]

District Sanitary Officer

Not Sanitary [illegible]

Programme of work to be done by the ~~Form No 2. (Para 6 of revised draft rules)~~ District Sanitary officer. } District for the month of 191

Taluk	Village number	Name of Union, village, hamlet or other place to be visited	Probable date of visit	Probable date of departure	Distance from Head quarters	Distance from last village visited	Date of last visit	Purpose of visit	Remarks
1	2	3	4	5	6	7	8	9	10
								District Sanitary officer	

30. MAR 1918

Office of District Sanitary Officer
District
Dated 191

~~For Boundary Commissioner~~

~~District Sanitary Officer~~
~~For~~ Sanitary Commissioner

FORM No. ~~IV.~~ 3

Diary of the District Sanitary Officer, for the week ending ----------191

Date	Name of place visited.	Population	Distance from Head Quarters.	Distance from last place visited.	Date of last visit.	Nature of work done.	General remarks as to Sanitation, Vaccin-ation, registration and epidemics, if any prevailing.
1	2	3	4	5	6	7	8

N. B. (i) It should be distinctly understood that this diary is merely a synopsis of personal work done and not a report on which action in regard to Sanitary defects brought to notice can be expected to be taken in higher offic~~ials~~es. On such ~~each~~ matters an independent reference in each case should be made to the Deputy Commissioner.

(ii) Verbose descriptions should not find a place in this diary. Only the nature of work done supported by facts and figures wherever necessary should be entered. Where similar work is done in several villages such villages may be grouped, for purposes of a common entry, in column 7.

Office of District Sanitary Officer,
----------District.

Dated.....191

Sanitary Commissioner

District Sanitary Officer.

G.R.S. VI-71]

SUBJECT.....

.....

.....

Diary No. of letter replied to.....

General and Revenue Secretariat

( )

, *the* 191 .

Date of issue 5-9-78

Signed by Asst G. S. Engr

May this be

i Printed?

ii treated as a standing order?

iii published in the Gazette English part?

iv translated?

v placed at the disposal of the press?

vi published in the Gazette Kannada part?

Issued manuscript only to Sanitary Commr

Section Sanitary

File No. 24-17

Serial No. 9

Proceedings of the Government of His Highness the Maharaja of Mysore.

Read.—Govt. pro. No 5113-63 & Sam 86-13-35

The 8th February 17, Request of the Sanitary Commissioner in connection with the proposal to submit for the approval of Govt. rules defining the powers and duties of the District Sanitary Officers, both full-time and ex-officio and their relation to the Local Revenue and Municipal officers.

~~Order Thereon:—No.~~ 2. Correspondence ending with

over.

5

Letter No. G.C. 46-10 dated the 4th December 17, from the Sanitary Commr: submitting draft rules as called for in the order, noted above.

3 Letter No. G.C 531 of dated the 4th July 18, from the Senior Surgeon stating that the rules may be issued and that all Communications to the Sanitary Commr should issue from the Sanitary Commr and not direct from the District Sanitary Officers through the Sanitary Commr.

Order G 49:

The rules proposed by the Sanitary Commr are approved, as also the procedure suggested by the Senior Surgeon in regard to correspondence between the Dist. Sany officers & the Sanitary Commr

List of enclosures.

A copy of the rules is appended to this order.

Any time be fixed?

For Chief Secretary.

The Sanitary Commr
" Senior Surgeon
" Commrs of Divisions.

Copied by

Examined by

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

DIARY No.....
19 -19
SECTION
FILE No.
SERIAL No.

G. O. No. G. 4927-36—San 24-17-9, dated 5th Sept. 1918.

Rules regarding the duties of the District Sanitary Officers.

Approves the ——.

W D A476—G P B—270—1-10-18

S. O.

Rules regarding the duties of the District Sanitary Officers.

No. G. 4927-36—San. 24-17-9, dated 5th September, 1918.

PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.

GENERAL AND REVENUE DEPARTMENTS.

READ—

Government Proceedings No. 5113-63—San. 86-13-35, dated the 8th February 1917, requesting the Sanitary Commissioner to submit, in consultation with the Senior Surgeon, for the approval of Government, rules defining the powers and duties of the District Sanitary Officers, both full-time and ex-officio, and their relation to the local Revenue and Municipal officers.

2. Correspondence ending with letter No. G. C. 16-10, dated the 4th December 1917, from the Sanitary Commissioner, submitting draft rules as called for in the order read above.

3. Letter No. G. C. 531-5, dated the 4th July 1918, from the Senior Surgeon, stating that the rules may be issued and that all communications to the Sanitary Commissioner should issue from the Deputy Commissioner and not direct from the District Sanitary Officer through the Deputy Commissioner.

Order No. G. 4927-36—San. 24-17-9, dated 5th September 1918.

The rules proposed by the Sanitary Commissioner as also the procedure suggested by the Senior Surgeon in regard to correspondence between the District Sanitary Officers and the Sanitary Commissioner are approved. A copy of the rules is appended to this order.

C. S. BALASUNDARAM IYER,
Chief Secretary to Government.

To—The Sanitary Commissioner in Mysore.
The Senior Surgeon in Mysore.
The Deputy Commissioners of Districts.

Exd—C. R.

No. G. 4927-36—San. 24-17-9, dated 5th September 1918.

RULES DEFINING THE DUTIES OF DISTRICT SANITARY OFFICERS, BOTH FULL-TIME AND EX-OFFICIO.

1. The duties of District Sanitary Officers are chiefly the supervision of vaccination and sanitation in their districts. The following items of sanitary work should among others, claim the special attention of the District Sanitary Officer. Sanitation of schools, malaria, epidemic prophylaxes; the completion of the cadre of Sanitary and Assistant Sanitary Inspectors; watching the progress of the working of compulsory Vaccination Regulation and suggesting the extension of the compulsory system into areas into which it has still to be introduced; suggesting measures relating to town or village improvement, water-supply, drainage, etc.

2. The District Sanitary Officer should lose no opportunity of examining the work of Sanitary and Assistant Sanitary Inspectors, whether employed in a Municipality or a taluk and report thereon to the Deputy Commissioner and the President of the District, or Municipal Boards.

3. It will be the duty of the District Sanitary Officer to personally verify as many vaccinated cases as possible in the area he inspects, with reference to the returns submitted by the Vaccinator. The results of such verification will be noted in the weekly diaries of the District Sanitary Officer. At the end of the year, a statement showing the results of verifications during the year should be submitted to the Sanitary Commissioner along with the annual Vaccination report for the District.

4. The District Sanitary Officer should give full particulars in his weekly diaries as to the number of vaccinated cases verified by him, the percentage it bears to the total number reported to have been vaccinated, the number of cases found successful with percentage to total cases inspected and any discrepancies detected in the returns as revealed by the actual inspection on the spot.

4. (*a*) In places where dispensaries are stationed and vaccination is attended to by the local medical subordinate, the District Sanitary officer should scrutinize the registers to see whether a list of protected children is maintained up-to-date for the area and whether, with reference to this list, the progress of vaccination has been satisfactory.

5. The District Sanitary Officer should, on receipt of news of the outbreak of an epidemic disease, forthwith proceed to the affected area and personally adopt or supervise the adoption of such preventive measures as may be necessary, himself remaining in a Central place in the affected area for a reasonable number of days. Should the District Sanitary Officer happen to be at Headquarters when intimation of the outbreak of the epidemic is received and can conveniently interview the Deputy Commissioner, he should do so and suggest the course of action to be taken and obtain orders as to the facilities that he may require for successfully combating the epidemic. On arrival at the place, the District Sanitary Officer should submit a daily report of the progress of the measures being adopted by him to the Deputy Commissioner as well as to the Sanitary Commissioner.

6. The District Sanitary Officer should draw up every month a programme of tour for the month following in consultation with the Deputy Commissioner. He should submit his tour programme for each month to the Deputy Commissioner before the 20th of the preceding month and adopt such modifications as may be directed.

6. (*a*) The following are a few of the most important items of work that should claim the attention of the District Sanitary Officer in connection with the prevention of the spread of epedimics.

Plague.—Inoculation, selection of camping grounds, supervising the alignment of huts, providing facilities for camping out, medical aid to patients and disinfection, etc.

Cholera.—Determination of infected sources of water supply, hankinisation, providing temporary wells, conservation of uninfected sources of water supply, and medical aid.

Small-Pox.—Concentration of vaccination work in the affected area.

7. He should keep a diary showing the places visited and action taken by him and should send it weekly to the Deputy Commissioner who will return it to him with his remarks for needful action and transmission to the Sanitary Commissioner. Any special reports relating to Sanitary Inspection which the District Sanitary Officer may desire to send up should be forwarded to the President of the Municipal or Local Board concerned, a copy being at the same time sent to the Sanitary Commissioner.

8. In the case of *ex-officio* District Sanitary Officers, the tour programmes should be sent to the Sanitary Commissioner for information.

The diary shall be in form No. 1 (appended).

No. G. 4927-36—San. 24-17-9, dated 5th September 1918.

9. The District Sanitary Officer should endeavour to have the Sanitary defects noticed in the course of his inspection remedied, by carrying on the necessary correspondence with or through the Deputy Commissioner and President of the District and Municipal Boards. Suggestions made or recommendations for practical action submitted should be individually and not collectively dealt with, the initial communication on each subject being followed up by whatever correspondence may be found subsequently necessary in order to bring the matter to a final issue. The responsibility for developing the sanitary activities in the district, apart from the actual execution of sanitary schemes and programmes, rests primarily with the District Sanitary Officer.

10. In the matter of selection of site for villages, the District Sanitary Officer is expected to so arrange his tours as to attend to this work not as a duty by itself but, if possible, in conjunction with other work. The occasions on which he is required to furnish his opinion in the matter of selection of sites, are detailed in Government Order No. 6623-34—Sany. 94-12-7, dated 1st March 1913.

11. The District Sanitary Officer should avail himself of the occasions of Jatras to deliver popular lectures on communal, domestic and personal hygiene including the subjects of epidemic diseases whenever he can conveniently do so without prejudice to more important work in the district. It will be part of his work to bring home to the people a knowledge of sanitary matters and for this purpose he should lose no opportunity of delivering public lectures on health subjects. Intimation of the lectures should be given to the Revenue authorities, who will help in bringing the people together to hear lectures.

12. In the following paragraphs the nature of work to be done by a District Sanitary Officer, in respect of the villages in the area in his charge is outlined.

13. The District Sanitary Officer on inspecting a village should first of all endeavour to find out how far the rules prescribed by Government under the Village Sanitation Regulation I of 1898 to regulate the conservancy, to provide for protection of the water-supply and in other respects to improve the Sanitation of the village are in progress, and should submit in as concise a form as possible for the information and orders of the Deputy Commissioner a list of defects that have come to his notice during his inspection in regard to which immediate practical action is possible or desirable under the Village Sanitation Regulation.

14. He should inspect the Birth and Death Register and satisfy himself by personal enquiry on the spot of the accuracy of the entries made therein. In case he finds that any births or deaths are omitted, he should cause the omission to be supplied and at the same time furnish a correction slip to the Amildar of the Taluk as well as to the Deputy Commissioner's Office. He should invariably note whether the rule regarding the retention of the birth and death register in the village is strictly followed.

15. Where Village Improvement Committees have been formed, the District Sanitary Officer should endeavour to get into touch with their work and help their deliberations with his suggestions and advice. He should also wherever possible, avail himself of the influence of the Improvement Committee to address the villagers either on the village or of a group of villages, on matters relating to the prevention of epidemics and the improvement of rural sanitation.

16. One of the most important duties of the District Sanitary Officer is to ascertain from available statistics and by local enquiry, the precise health condition of a town or village and in case of a marked prevalence of particular diseases in any village to determine, as far as possible, the causes that underlie it. The facts gathered should be systematically noted in a register kept for the purpose, so that in course of time useful data may accumulate on which proposals for the Sanitary requirements of particular areas in the District might be based.

17. In all his dealings with the local authorities, the District Sanitary Officer should bear in mind that apart from stimulating local initiative by persuasion, his duties are purely of an advisory character and that all orders to the executive should emanate from the head of the Sanitary Administration in the District, *viz.*, the Deputy Commissioner and President of the District and Municipal Boards.

No. G. 4927-36—San. 24-17-9, dated 5th September 1918.

FORM No. 1.

(Para 8 of revised draft rules)

Daily Report of the measures carried out by the District Sanitary Officer.....
District in connection with the Epidemic of Plague at.....on.....

Name of Village	Name of Taluk	Date of receipt of report of the outbreak of epidemic (State what epidemic)	Date and time of arrival at the infected place	Whether the Deputy Commissioner's instructions were obtained	Summary of the measures adopted during the days	Date and time of departure
1	2	3	4	5	6	7

dated

FORM No. 2.

(Para 6 of revised draft rules)

Programme of Work to be done by the District Sanitary Officer.....District for the Month of.....191 .

Taluk	Village number	Name of Union, village hamlet or other place to be visited	Probable date of visit	Probable date of departure	Distance from Headquarters	Distance from last village visited	Date of last visit	Purpose of visit	Remarks
1	2	3	4	5	6	7	8	9	10

dated

FORM No. 3.

Diary of the District Sanitary Officer, for the week ending.....191 .

Date	Name of place visited	Population	Distance from Headquarters	Distance from last place visited	Date of last visit	Nature of work done	General remarks as to Sanitation, Vaccination, registration and epidmics, if any prevailing
1	2	3		5	6	7	8

N.B.—(1) It should be distinctly understood that this diary is merely a synopsis of personal work done and not a report on which action in regard to Sanitary defects brought to notice can be expected to be taken in higher offices. On such matters an independent reference in each case should be made to the Deputy Commissioner.

(2) Verbose descriptions should not find a place in this diary. Only the nature of work done supported by facts and figures, wherever necessary should be entered. Where similar work is done in several villages, such villages, may be grouped, for purposes of a common entry, in column 7.

dated

G.R.S. III—3]

6457 53

ROUTINE NOTES.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Submitted for perusal as directed.

GS 21/11

116.
21.11.18

Secd Members

Vide letter of the Md Dpt dated 4 Dpt - in G.S. & 16 when the Dy Judge referred to

All Secds 23.11

Should have been sent the file as it

Contains papers

GS 24/11

bop 25/11

N. B.—Should routine notes be written on small slips, the notes must be copied or slips pasted on this form.